

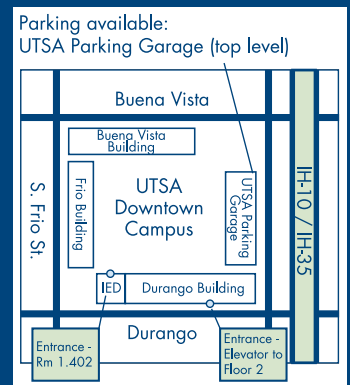
UTSA SMALL BUSINESS DEVELOPMENT CENTER SEMINAR SCHEDULE JUNE – SEPTEMBER 2009



- On-site registration begins one-half hour before each seminar
- Seminar fees may be paid by check, cash, Discover Card, Mastercard, American Express
- Call the SBDC at (210) 458-2460 to register or email: sbdcworkshop@utsa.edu
Include your name, address, phone and seminar in which you are interested.
- Free parking with pre-registration. Registration guaranteed with pre-payment.

SEMINARS TAKE PLACE AT:

UTSA—Downtown	SBRC	SBA	Helotes
Durango Building 501 W Durango Rm 1.402 or 2.316	One Castle Hills Building 1100 NW Loop 410 Suite 109 (Blanco & 410)	North Park Office Park 17319 San Pedro Building 2, Suite 200	12951 Bandera Rd. Helotes, TX 78023



Visit our website <http://sasbdc.txsbdc.org> for detailed program descriptions, directions, and free online training.

START-UP BUSINESSES

BUSINESS START-UP ESSENTIALS

Cost: \$20
 June 12, 2009, 11:00 am – 1:00 pm, SBRC
 June 18, 2009, 6:00 – 8:00 pm, UTSA Rm. 2.316
 July 10, 2009, 11:00 am – 1:00 pm, SBRC
 July 21, 2009, 5:00 – 7:00 pm, UTSA Rm. 2.316
 August 7, 2009, 11:00 am – 1:00 pm, SBRC
 August 18, 2009, 6:00 pm – 8:00 pm, UTSA Rm. 2.316
 September 4, 2009, 11:00 am – 1:00 pm, SBRC
 September 15, 5:00 – 7:00 pm, UTSA Rm. 2.316

THE BUSINESS PLAN

Cost: \$30
 June 17, 2009, 9:00 am – 12:00 pm, UTSA Rm. 2.316
 June 23, 2009, 6:00 – 9:00 pm, UTSA Rm. 2.316
 July 16, 2009, 4:00 – 7:00 pm, UTSA Rm. 2.316
 July 23, 2009, 9:00 am – 12:00 pm, UTSA Rm. 2.316
 August 11, 2009, 6:00 – 9:00 pm, UTSA Rm. 2.316
 August 25, 2009, 9:00 am – 12:00 pm, UTSA Rm. 2.316
 September 8, 2009, 2:00 – 5:00 pm, UTSA Rm. 2.316
 September 22, 2009, 4:00 – 7:00 pm, UTSA Rm. 2.316

BUSINESS PLAN FINANCIALS

Cost: \$30
 June 24, 2009, 1:00 – 4:00 pm, UTSA Rm. 1.402
 July 28, 2009, 9:00 am – 12:00 pm, UTSA Rm. 1.402
 August 26, 2009, 6:00 – 9:00 pm, UTSA Rm. 1.402
 September 29, 2009, 1:00 – 4:00 pm, UTSA Rm. 1.402

STARTING AND PLANNING YOUR BUSINESS

Save time and money with this all day combination of Start Up Essentials, The Business Plan, and Business Plan Financials
 Cost: \$60
 July 30, 2009, 9:00 am – 4:00 pm, UTSA Rm. 2.316

START-UP & EXISTING BUSINESSES

HOW TO START A RESTAURANT

Cost: \$50 (includes text book)
 July 14, 2009, 6:00 pm – 9:00 pm,
 UTSA Rm. 2.316

KEEPING THE BOOKS

Cost: \$50 (includes text book)
 July 15, 2009, 9:00 am – 12:00 pm,
 UTSA Rm. 2.316
 September 17, 2009, 1:00 – 4:00 pm,
 UTSA Rm. 2.316

SELLING ON EBAY

Cost: \$30
 June 30, 2009, 9:00 – 1:00 pm,
 UTSA Rm. 2.316
 September 16, 2009, 9:00 am – 1:00 pm,
 UTSA Rm. 2.316

BASIC WORKERS' COMPENSATION

Cost: \$100
 July 22, 2009, 9:00 am – 4:00 pm,
 UTSA Southwest Room

WORKERS' COMPENSATION FOR HEALTHCARE PROVIDERS

Cost: \$100
 August 4, 2009, 9:00 am – 4:00 pm,
 UTSA Southwest Room

MARKETING YOUR BUSINESS FOR FREE

Cost: \$30
 August 6, 2009, 11:30 am – 1:00 pm,
 UTSA Rm. 2.316

GETTING YOUR BUSINESS ON THE WEB

Cost: \$30
 August 18, 2009, 9:00 am – 12:00 pm,
 UTSA Rm. 2.316

BUILDING YOUR BUSINESS IMAGE SERIES

Cost: \$30 each or \$50 for both

BRANDING YOUR BUSINESS

July 7, 2009, 9:00 – 11:00 am,
 UTSA Rm. 1.402

SOCIAL MEDIA BRANDING

July 14, 2009, 9:00 – 11:00 am,
 UTSA Rm. 1.402

QUICKBOOKS PRO 2009

Register for all three and save! Cost: \$220 for the entire series.

QUICKBOOKS I

Cost: \$90
 June 11, 2009,
 9:00 am – 1:00 pm,
 UTSA Rm. 1.402

August 5, 2009,
 4:00 pm – 8:00 pm,
 UTSA Rm. 1.402

QUICKBOOKS II

Cost: \$90
 June 18, 2009,
 9:00 am – 1:00 pm,
 UTSA Rm. 1.402

August 12, 2009,
 4:00 pm – 8:00 pm,
 UTSA Rm. 1.402

QUICKBOOKS III

Cost: \$90
 June 25, 2009,
 9:00 am – 1:00 pm,
 UTSA Rm. 1.402

August 19, 2009,
 4:00 – 8:00 pm,
 UTSA Rm. 1.402

INTERNATIONAL TRADE CENTER

Please call 210.458.2470 for more information on these classes:

GLOBAL SOURCING ESSENTIALS: THE MECHANICS OF IMPORTING INTO THE U.S.

Cost: \$20
 September 17, 2009, 9:00 – 11:30 am, UTSA Rm. 2.316

GLOBAL EXPORTING ESSENTIALS: THE MECHANICS OF SELLING YOUR PRODUCTS GLOBALLY

Cost: \$20
 June 4, 2009, 9:00 – 11:30 am, UTSA Rm. 2.316

BUSINESS CHINA ROUNDTABLE

September 24, 2009, 8:30 – 10:00 am, UTSA Rm. 2.316

"YOUR GLOBAL EDGE" SERIES

Cost: \$25
 Time: 11:30am - 1:00pm
 Plaza Club San Antonio: 100 W Houston St. #2100
 Register online at www.texastrade.org or call 210-458-2740

DOING BUSINESS WITH KOREA

June 11, 2009

TBD

September 16, 2009

UTSA TECHNOLOGY CENTER

Please call 210-458-2458 for information on these courses.

PREPARING A GSA SCHEDULE APPLICATION

June 11, 2009, 1:30 – 4:30 pm, UTSA Rm. 2.316

September 3, 2009, 1:30 – 4:30 pm, UTSA Rm. 2.316

VETERAN'S BOOT CAMP

June 25, 2009, 1:30 – 4:30 pm, UTSA Rm. 2.316

August 6, 2009, 1:30 – 4:30 pm, UTSA Rm. 2.316

GETTING STARTED IN GOVERNMENT CONTRACTING

July 9, 2009, 1:30 – 4:30 pm, UTSA Rm. 2.316

HOW TO RESPOND TO GOVERNMENT REQUEST FOR PROPOSAL (RFP)

July 23, 2009, 1:30 – 4:30 pm, UTSA Rm. 1.402

COST PROPOSALS

August 20, 2009, 1:30 pm – 4:30 pm, UTSA Rm. 2.316

WIDE AREA WORK FLOW

Cost: \$90, September 17, 2009, 9:00 am – 5:00 pm, UTSA Rm. 1.402

SEMINARS OFFERED IN HELOTES

BUSINESS START UP ESSENTIALS

July 1, 2009, 5:00 – 7:00 pm

BUSINESS PLAN FINANCIALS

July 22, 2009, 5:00 – 8:00 pm

THE BUSINESS PLAN

July 8, 2009, 5:00 – 8:00 pm

ACCESS TO CAPITAL

Please call 210-403-5900 for more information on these courses.
 Time: 11:00 am – 12:00 pm. Cost: Free, Location: SBA
 June 9, 2009, July 14, 2009, August 11, 2009, September 8, 2009